

Kreiranje mail računa u Microsoft Outlooku 2007

Kreiranje T-Com e-mail računa u Microsoft Outlooku 2007

🥶 Pokretanje programa

• Pokrenite Vaš Microsoft Outlook program, u izborniku pronađite Tools (broj 1) zatim izaberite Account Settings(broj 2).





🛯 Podešavanje postavki

• Otvorit će Vam se Account Settings prozor na kojem pod kategorijom E-mail kliknite na New(broj 1).

Account Settings					
E-mail Accounts You can add or r	emove an account. You can select an account and change its settings.				
E-mail Data Files R	55 Feeds SharePoint Lists Internet Calendars Published Calendars Address	; Books			
Sig New 1 tep	ir 🚰 Change 📀 Set as Default 🗙 Remove 👚 👅				
Name	Туре				
Microsoft Exchange :	erver Exchange (send from this account by default	:)			
Selected e-mail accour	t delivers new e-mail messages to the following location:				
	Jaca nik	Close			



🛯 Podešavanje postavki

• Ovdje odaberite Microsoft Exchange, POP3, IMAP, or HTTP (broj 1) te zatim odaberite Next (broj 2).

Add New E-mail Account	
Choose E-mail Service	×
1 • Microsoft Exchange, POP3, IMAP, or HTTP Connect to an e-mail account at your Internet service provider (ISP) or your organization's Microsoft Exchange server.	
Other	
Connect to a server type shown below.	
 Ba 2 Ne	ext > Cancel



🛯 Podešavanje postavki

• Na ovom koraku odaberite Manually configure server settings or adiditional server types (broj 1) i kliknite Next (broj 2).

Add New E-mail Acco	ount 🛛 🔀
Auto Account Setu	
Your Name: E-mail Address:	Example: Barbara Sankovic
Password: Retype Password:	Example: barbara@contoso.com Type the password your Internet service provider has given you.
Manually configure s	server settings or additional server types
	<pre>< Ba 2 Next > Cancel</pre>



Podešavanje postavki

• Zatim odaberite Internet E-mail (broj 1) te nakon toga kliknete na Next (broj 2).

Add New E-mail Account	
Choose E-mail Service	× X
1 • Internet E-mail Connect to your POP, IMAP, or HTTP server to send and receive e-mail messages.	
O Microsoft Exchange	
Connect to Microsoft Exchange for access to your e-mail, calendar, contacts, faxes and voice r	mail.
🔿 Other	
Connect to a server type shown below.	
Outlook Mobile Service (Text Messaging)	
< Bar 2 Next >	Cancel



Podešavanje postavki

• Na ovom koraku pod **Your Name** upisujete nešto po Vašoj želji što želite da se uz email adresu prikaže primatelju kojem šaljete e-mail. *(Naziv tvrtke ili Ime i Prezime)*

- U polje E-mail Address upisujete Vašu punu mail adresu.
- Incoming mail server (POP3) unosite mail server od pružatelja usluge.
- Outgoing mail server(SMTP) upisujete odlazni mail server od pružatelja Internet usluge koju koristite.
- User Name upisujete korisničko ime.
- Password: upisujete password e-maila (stavljate kvačicu na Remember password).

Add New E-mail Account 🛛 🔀				
Internet E-mail Settings Each of these settings are required to get your e-mail account working.				
User Information		Test Account Settings		
Your Name:	ImePrezime	After filling out the information on this screen, we		
E-mail Address:	mailadresa@xy.t-com.hr	button below. (Requires network connection)		
Server Information		Test Assured Collinson		
Account Type:	POP3	Test Account Settings		
Incoming mail server:	pop.t-com.hr			
Outgoing mail server (SMTP):	smtp.t-com.hr			
Logon Information				
User Name:	korisnickoime			
Password:	****			
A 🔽	Remember password			
Require logon using Secure Password Authentication (SPA)		More Settings		
		<pre>< Ba 1 Next > Cancel</pre>		

• Kad završite s upisom kliknite na Next (broj 1).



Se Podešavanje postavki

• Na kraju još preostaje kliknuti Finish (broj 1).

